

**Robbinsville Township Wildlife Management Program
2019-20 Hunting Season Permit Bow Hunting on Township Property
Application Instructions**

- Permits for hunting areas are issued based on an annual lottery.
- Applications must be completed and returned (either in person or by mail) by **4:00 p.m. on July 2, 2019** to:

Municipal Clerk's Office
Township of Robbinsville
2298 Route 33
Robbinsville, NJ 08691

- The lottery drawing for the hunting areas is scheduled for **July 23, 2019 at 3:00 p.m.** at the Municipal Building, 2298 Route 33, Robbinsville.
- All applications, to be considered complete shall include the following:
 1. Two (2) copies of the completed application from applicant (required) and alternate (optional for those over 18 years of age, required for junior applicants). Junior applicants must list an alternate that is at least twenty-one (21) years of age or older.
 2. Copy of driver's license or photo I.D for the applicant and alternate listed in the application (For Junior Applicants, a birth certificate will suffice if no other ID available).
 3. Signed Release of Liability for the Township of Robbinsville from the applicant and the alternate (if applicable)
 4. A copy of a valid New Jersey archery hunting license for the applicant and the alternate (if applicable)
 5. Proof of a minimum of one million-dollar (\$1,000,000) liability insurance for the applicant and the alternate (if applicable)
 6. 2 recent photos taken within last 3 mos. approximately 2" x 2" (passport size) of the applicant and alternate (if applicable).
- Applications will be logged in by the Municipal Clerk as they are received. Only complete applications will be processed and included in the lottery. You will be notified if anything is missing from the application.
- Fee of one-hundred dollars (\$100.00) per permit by credit, cash, or check/money order made payable to the "Township of Robbinsville" to the Municipal Clerk is due within ten (10) business days of the lottery drawing. The fee is fifty dollars (\$50.00) per permit for a Junior applicant. Failure to pay within ten (10) business days will result in loss of award of permit.

- Applicants awarded one or more permits must attend the orientation workshop conducted by the Township. The Municipal Clerk will notify all lottery winners of the date, time, and location.
- Applicants and Alternate Applicants will be subject to a background investigation through the New Jersey Fish and Wildlife Commission.
- Hunters shall be in possession of their permits while hunting on a property owned by the Township of Robbinsville.
- Permits shall only be valid during the applicable State-approved archery deer hunting season, as said date may be amended from time to time by the New Jersey Division of Fish and Wildlife and the Fish and Game Council.
- During the archery hunting season, applicants may be on-site hunting no earlier than thirty (30) minutes before sunrise and no later than thirty (30) minutes after sunset.
- All hunters must adhere to all Safety Zones as designated by the New Jersey Division of Fish and Wildlife.
- All hunters are responsible to ensure that they are discharging their bow and arrow in a safe manner as defined by the New Jersey Division of Fish and Wildlife Hunter Education Program for archery
- Additional official rules and regulations are included in the Robbinsville Township Wildlife Management ordinance and resolution.

A. **Code of Conduct:**

1. Hunters shall be courteous and respectful to one another and the public at all times.
2. Entry and egress from the hunting area shall be done discretely.
3. Retrieval of any harvested deer shall be done so discretely and out of view of the public. Any evidence of a harvest shall be disposed of appropriately and hidden from the public's view.
4. Any disputes that may occur between hunters that are hunting the same designated area shall be reviewed by the police, which may impose a penalty on the hunter(s) as they deem appropriate.
5. Permitted hunters shall not hunt within one-hundred (100) yards of another hunter or their bait pile without first obtaining permission from that hunter.
6. Permitted hunters utilizing the same hunting area shall coordinate with one another to not interfere with each other's time afield.

ATTACH
 ONLY 1
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Hunting Application

Applicant Name (First, Middle, Last)		Date of Birth		
Home Address		City	State	Zip
Home Phone		Cell Phone		
Driver's License No.			Driver's License State	
Email Address		New Jersey Hunting License Number		
Have you ever been convicted of a Fish and Wildlife violation (Title 23) or ANY other violation related to hunting? This includes Local Ordinances or State Laws. Check: Yes () No ()				
If Yes, please explain (Use back if necessary. Answering yes may not exclude you from the selection process):				

Vehicle(s) to be used:

Year	Make	Model
Color	License Plate	State
Year	Make	Model
Color	License Plate	State

Emergency Contact(s)

Name (First, Middle, Last)		Relationship		
Home Address		City	State	Zip
Home Phone		Cell Phone		
Name (First, Middle, Last)		Relationship		
Home Address		City	State	Zip
Home Phone		Cell Phone		

Preferred Hunting Areas: List your order (1, 2, 3, ...) of preference for the designated hunting areas beginning with '1' as your highest priority. Please note that there are a limited number of permits per hunting area. Hunting areas will be filled in order of applications drawn. If your application is selected there is no guarantee that you will receive your first preferred hunting area. **Please list all available hunting areas. Failure to do so may result in no permit being issued if your application is drawn.**

Your Order of Preference	Area	Block / Lot	Acres	Permits Available	Description
	1	Block 5 / Lot 29.01	38.68	1	This hunting area is located near the intersection of Hutchinson Rd. and Combs Rd.
	2	Block 29 / Lot 26	26.99	1	This hunting area sits near the North Gold Drive cul-de-sac and extends to behind the Country Gate Development.
	3	Block 26 / Lot 22	19.24	1	This hunting area sits near the intersection of Sharon Rd. and Woodside Rd.
	4	Block 25.06 / Lots 1.01, 2.99, & 29.01	89.48	3	This hunting area sits between Sharon Rd. and the Washington Greene Development.
	5	Block 47 / Lot 2	9.81	1	This hunting area near Allens Rd. across from the NJ Turnpike retention pond.
	6	Block 45 / Lots 2, 3, & 4	5.70	1	This hunting area sits on the corner of Sharon Rd. and Windsor Rd.
	7	Block 9 / Lots 4.10 & 1Q0029	61.24	2	Robbinsville Edinburg Rd & Meadowbrook Rd
	8	Block 22 / Lot 34.05	2.03	1	Haines Drive
	9	Block 39 / Lot 4.03	30.91	1	Robbinsville Allentown Rd. & Allentown Borough border
	10	Block 39 / Lot 3	23.17	1	Robbinsville Allentown Rd. & Circle Dr.
	11	Block 21 / Lot 9	26.97	1	Windsor Rd

Previous Year Permit: If the applicant was awarded one or more permits for the previous hunting season, it is possible to retain one (1) of those permits for this season. If not retained, the permit will be part of the lottery. Please provide the Area and/or Lot/Block to be retained.

Area	Lot / Block
N/A	N/A in 2019

I hereby certify that all answers and information attached hereto, is accurate and truthful to the best of my knowledge. I hereby certify that I have read and understood all the Rules and Regulations and Codes of Conduct provided and will abide by them at all times.

Applicant's Signature (or signature of Parent/guardian if under 18)

Print Name

Date

Alternate Hunter

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ONLY 1
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Each applicant may list one (1) person as an alternate hunter for times when they are not hunting in their permitted hunting area. The Alternate Hunter must attach one (1) passport size photo (2in X 2in) to this application and provide another to be used for the permit. Alternate Hunters are optional for those over 18 years of age, but required for junior applicants. Junior applicants must list an alternate that is at least twenty-one (21) years of age or older.

Alternate Hunter Name (First, Middle, Last)		Date of Birth	
Home Address	City	State	Zip
Home Phone	Cell Phone		
Driver's License No.		Driver's License State	
Email Address	New Jersey Hunting License Number		
Have you ever been convicted of a Fish and Wildlife violation (Title 23) or ANY other violation related to hunting? This includes Local Ordinances or State Laws. Check: Yes () No ()			
If Yes, please explain (Use back if necessary. Answering yes may not exclude you from the selection process):			

Vehicle(s) to be used:

Year	Make	Model
Color	License Plate	State
Year	Make	Model
Color	License Plate	State

Emergency Contact(s)

Name (First, Middle, Last)		Relationship	
Home Address	City	State	Zip
Home Phone	Cell Phone		
Name (First, Middle, Last)		Relationship	
Home Address	City	State	Zip
Home Phone	Cell Phone		

I hereby certify that all answers and information attached hereto, is accurate and truthful to the best of my knowledge. I hereby certify that I have read and understood all the Rules and Regulations and Codes of Conduct provided and will abide by them.

Alternate Hunter's Signature (if Applicable)

Print Name of Alternate Hunter

Date

OFFICIAL USE ONLY. DO NOT WRITE BELOW THIS LINE.

APPLICATION APPROVED ()

APPLICATION DENIED ()

ALTERNATE HUNTER APPROVED ()

ALTERNATE HUNTER DENIED ()

Signature of Police Chief or designee

Date

Payment Received () Amount: _____ Permit No.: _____

Signature of Municipal Clerk or designee

Date

**RELEASE OF LIABILITY AND ACKNOWLEDGMENT AND ACCEPTANCE
OF DANGERS, RISKS AND HAZARDS OF HUNTING LEASE**

I hereby acknowledge that I have knowingly and willingly entered a Hunting Lease Contract, or become a party bound by the terms of a Hunting Lease Contract by and between Robbinsville Township (hereinafter the Lessor), and Applicant (print name:) _____ (hereinafter the Lessee) dated _____, 20___. I understand the terms, provisions and conditions of that Hunting Lease Contract and agree to abide by its terms, provisions and conditions.

I further acknowledge and understand that no warranty, either express or implied, is made by the Lessor as to the condition of the hunting lease (hereinafter the leased premises) located in Robbinsville Township, NJ or of any roads, buildings, gates or other improvements located thereon. **This document serves to warn me that dangerous conditions, risks and hazards do exist. My presence and activities on the leased premises expose both me and my property to dangerous conditions, risks and hazards, including but not limited to: poisonous snakes, insects and spiders; blinds and tree stands, whether or not erected by Lessor; erosion and general condition of the land, both on and off road ways, creating rough, hazardous and dangerous driving and walking conditions; animals both on or off the leased premises; the use of vehicles; and the implementation of forest management activities including timber harvesting. I acknowledge that hunting is an inherently dangerous activity, and I understand that my participation in hunting can possibly lead to serious bodily injury or death to my person. I hereby state that I am aware of these facts and expressly assume all such dangers, risks and hazards of entering the leased premises.**

In consideration for the right to enter the leased premises, I hereby release and agree to protect, indemnify and hold harmless Robbinsville Township and his/her respective heirs, agents, employees and assigns from and against any and all claims, demands, causes of action and damages, including attorney's fees, resulting from any accident, incident, or occurrence arising out of, incidental to or in any way resulting from the use of the leased premises and any improvements located thereon, whether or not caused by the Lessor's negligence or gross negligence. This release applies during the time that I am permitted on the leased premises. I hereby further covenant and agree that I, my heirs, successors and assigns will not make any claim or institute any suit or action at law or in equity against the Lessor or his or her respective heirs, agents, representatives, employees, successors or assigns by reason of conditions of the leased premises or activities occurring thereon.

As used in this release, the terms *I*, *my person* and *myself* include minors in my care while on the leased premises.

IMPORTANT: THIS DOCUMENT IS A RELEASE OF LIABILITY AND AFFECTS YOUR LEGAL RIGHTS. YOU MAY WISH TO CONSULT AN ATTORNEY PRIOR TO SIGNING IT. DO NOT SIGN THIS RELEASE IF YOU DO NOT UNDERSTAND OR DO NOT AGREE WITH ITS TERMS.

If applicant is under eighteen (18) years of age, the signature of a parent or legal guardian is required in addition to applicant's signature.

_____	_____	_____
Print Name	Applicant/Legal Guardian's Signature	Date

_____	_____	_____
Print Name	Alternate's Signature (if applicable)	Date

*Township of Robbinsville, NJ
Thursday, April 4, 2019*

Chapter 74. Animals

Article V. Wildlife Management Program

[Added 12-5-2018 by Ord. No. 2018-34]

§ 74-22. Program established.

- A. The Township hereby establishes a Wildlife Management Program to allow archery hunting of deer on certain Township-owned properties.
- B. The Wildlife Management Program shall be overseen by the Township Council.
- C. The Municipal Clerk and Police Department shall be responsible for reviewing all applications for accuracy of information supplied and for compliance with the requirements set forth in Chapter 74 and conducting the lottery drawing.
- D. The Township Council shall be responsible for identifying which Township-owned properties should be included or removed from the Wildlife Management Program as well as the number of permits per property allowed. A resolution indicating which Township-owned properties are included in the Wildlife Management Program shall be adopted by the Township Council whenever changes have occurred to the list of Township-owned properties included in the Wildlife Management Program.
- E. The Chief of Police, or his designee, shall investigate any violations committed by hunters participating in the Wildlife Management Program. After the investigation, the Chief of Police, or his designee, shall determine if additional penalties are warranted, which may include, but are not limited to, suspension of hunting privileges within the program, which may be in addition to any penalties imposed by the courts for any offense of which they are found guilty.

§ 74-23. Lottery.

The Township hereby establishes a Wildlife Management Program Lottery to award permits by a lottery drawing to allow archery hunting of deer on certain Township-owned properties. The number of permits and/or the properties which may be archery hunted pursuant to this section and all rules and regulations and codes of conduct shall be designated by resolution of the Township Council.

§ 74-24. Permits and restrictions.

- A. There shall be no unauthorized hunting on any property owned by the Township of Robbinsville.
- B. Only hunters awarded permits through the lottery drawing shall be permitted to archery hunt on their designated Township-owned property.
- C. Hunters shall be in possession of their permits while hunting on a property owned by the Township of Robbinsville.
- D. Permits shall only be valid during the applicable state-approved archery deer hunting season, as said date may be amended from time to time by the New Jersey Division of Fish and Wildlife and the Fish and Game Council.
- E. Permits shall only be valid for a period of one year beginning on the date of the New Jersey Division of Fish and Wildlife deer fall bow hunting season.
- F. All junior applicants must adhere to the restrictions set forth by resolution to this ordinance.

§ 74-25. Rules and regulations.

All rules and regulations set forth here within shall be adhered to by hunters while hunting on any property owned by the Township of Robbinsville. Failure to comply with these rules and regulations may result in prosecution and suspension of current and future permits.

- A. All hunters shall adhere to all New Jersey State laws, New Jersey Division of Fish and Wildlife Regulations (Title 23), and Robbinsville Township ordinances while hunting on any property owned by Robbinsville Township.
- B. All hunters are required to immediately report any violation of New Jersey State laws, New Jersey Division of Fish and Wildlife Regulations, and Robbinsville Township ordinances committed or observed, while on property owned by the Township of Robbinsville, to the police, New Jersey Conservation Officers, and the Wildlife Management Advisory Committee.
- C. All hunters shall possess valid hunting licenses and permits for the areas and seasons that they will be hunting in.
- D. Permits are designated for archery hunting only on properties owned by the Township of Robbinsville. It is the responsibility of the hunter to ensure that they are legally allowed on the properties they are hunting on.
- E. All hunters must be in possession of their permits while hunting on property owned by Robbinsville Township.
- F. Hunters may hunt on Township property on the days designated by the New Jersey Division of Fish and Wildlife as archery hunting season. During the archery hunting season, applicants may be on site hunting no earlier than 30 minutes before sunrise and no later than 30 minutes after sunset.
- G. All hunters must adhere to all safety zones as designated by the New Jersey Division of Fish and Wildlife.

- H. All hunters are responsible to ensure that they are discharging their bow and arrow in a safe manner as defined by the New Jersey Division of Fish and Wildlife Hunter Education Program for archery.
- I. Prior to any hunting activities taking place, all hunters shall attend the Township mandatory hunting orientation for work assignments to post warning signs along the borders of the designated Township properties with Township-approved and -provided signs. All assigned properties must be posted prior to the onset of any hunting activities.
- J. All vehicles utilized by permittees shall be parked in designated areas and shall leave the designated vehicle placard on their dash so that it is clearly visible to authorities.
- K. Hunters must adhere to all bag limits designated by the New Jersey Division of Fish and Wildlife.
- L. Any hunting equipment, including, but not limited to, tree stands, feeders, trail cameras, hunting blinds, hunting platforms, or any other equipment utilized by a hunter to aide in the harvesting or observation of game that is left afield shall have the hunter's permit number clearly marked on it and viewable from the ground.
- M. Use of bait or any other form of attractant shall be permitted. However, an identifying sign or placard must be left in the immediate area with the hunter's permit number.
- N. Permanent tree stands are strictly prohibited. Hunting equipment may be set up 14 days before the start of the hunting season. All hunting equipment must be removed within 14 days after the end of the hunting season.
- O. Any elevated hunting platforms left afield must be made inaccessible to prevent the unauthorized use. If the elevated platform is unable to be rendered inaccessible, then the hunter must display a sign prohibiting the use by unauthorized people.
- P. All hunters utilizing a tree stand or elevated platform must use a safety harness.
- Q. There shall be no littering or disposing of carcasses on Township property.
- R. Use or possession of alcoholic beverages or smoking while on Township property is prohibited.
- S. Target practice on Township property is strictly prohibited.
- T. Hunters may be subjected to random inspections by the police or New Jersey Conservation Officers while afield, to ensure strict compliance with all New Jersey State laws, New Jersey Division of Fish and Wildlife Regulations (Title 23), and Robbinsville Township ordinances while hunting on any property owned by the Township of Robbinsville.
- U. If the property has standing crops on them, the hunter is prohibited from making unnecessary crop damage to prevent disputes with the farmer who is leasing the property.

§ 74-26. Compliance.

- A.

An applicant who is awarded a permit pursuant to this section, and his or her alternate, must comply with all applicable laws, regulations, ordinances and wildlife management program rules, as same may be amended from time to time.

- B. Failure of an applicant, or his or her alternate, to comply with any applicable laws, regulations, ordinances and rules, regulations and codes of conduct may result in suspension of any awarded permit for that year and may further result in a temporary or permanent disqualification of the applicant and/or his or her alternate from further participation in the Robbinsville Township Wildlife Management Program based on the review of the police.

§ 74-27. Enforcement.

This article shall be enforced by the Division of the Police and/or Code Enforcement Officer.

§ 74-28. Violations and penalties.

Any person(s) who violates the provisions of this article, shall be subject to the general penalties as set forth in Chapter 1, Article II, of the Code of the Township of Robbinsville and have their permit suspended as well as temporary or permanent disqualification of the applicant from further participation in the program.

**RESOLUTION ESTABLISHING WILDLIFE MANAGEMENT PROGRAM
REQUIREMENTS AND DESIGNATED HUNTING AREAS
2019/2020 HUNTING SEASON PERMITS**

WHEREAS, Ordinance No. 2018-34 established the Wildlife Management Program; and

WHEREAS, it is necessary to establish the annual rules, regulations and code of conduct.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Township of Robbinsville that the Wildlife Management Program Rules, Regulations, and Code of Conduct are hereby established as follows:

- A. **Requirements** - A permit shall be obtained via a lottery conducted by the Municipal Clerk of Robbinsville Township. The application required to participate in the lottery shall contain the following:
1. A completed Robbinsville Township Hunting Registration Application.
 2. Copies of a valid New Jersey archery hunting license for the applicant and any alternate hunter listed in the application. Junior applicants must list an alternate that is at least twenty-one (21) years of age or older.
 3. A signed release of liability to the Township of Robbinsville for the applicant, and alternate listed in the application.
 4. Copy of a certificate of insurance confirming general liability insurance with coverage with combined single limits for bodily injury and property damage of at least one million (\$1,000,000.00) dollars per single occurrence and one million (\$1,000,000.00) dollars annual aggregate naming Robbinsville Township or covering anywhere in the United States as an additional insured for the applicant and alternate listed in the application.
 5. Copy of driver's license or photo I.D for the applicant and alternate listed in the application.
 6. Two (2) passport size photos (2 in. X 2 in.) for the applicant and two for the alternate listed in the application.
- B. **Eligibility** - All applicants shall adhere to the following restrictions when applying for a hunting permit:
1. Applicants and alternates must be at least eighteen (18) years of age or older by August 31st and a resident of New Jersey.
 2. Junior applicants between the ages of ten (10) years old and seventeen (17) years old, must have an alternate applicant that is at least twenty-one (21) years of age or older. If a junior applicant is selected, then both the junior applicant and alternate applicant will both be assigned the same permit number for the hunting

area they are awarded. A junior applicant must be accompanied by the alternate applicant while engaged in hunting activities on any property owned by the Township of Robbinsville.

3. All applicants and alternate applicants must be in possession of a valid New Jersey archery hunting license at the time of application.
 4. Any applicant or alternate applicant, who has been found guilty of violating any section of the Rules and Regulations or the Codes of Conduct set forth in the Robbinsville Township Hunting Registration Application, may be temporarily or permanently banned from applying for future permits after review by the police.
- C. **Process** - Applications shall be available in the Robbinsville Municipal Clerk's office or on the Township Website by the first business day in June.
1. Two (2) copies of the completed application shall be submitted to the Municipal Clerk by July 1st or the following business day if July 1st falls on a weekend or Monday. Applicants shall be selected by a lottery system through random drawing conducted by the Municipal Clerk.
 2. The applicants shall be drawn from a pool of applicant names including both residents and non-residents. The first applicant drawn will be awarded their first preferred available hunting area. Each subsequent applicant drawn will be awarded the available hunting area in order of preference on their application.
 - a. If the applicant fails to list all hunting areas on their hunting application and the preferred hunting areas listed all become full, the applicant will be defaulted to a substitute applicant list for those areas.
 - b. If all applicant names have been drawn and hunting areas are still available, a second pool of the applicant names will be drawn until all hunting areas have been assigned.
 - c. If all hunting areas have been assigned and there are applicant names that have not been drawn, these names will be drawn and assigned as a substitute applicant in the order of preference on their application.
 - d. Substitute applicants will be assigned in order of drawing to their hunting area if the initial applicant is disqualified or withdrawals.
 3. An applicant may request to retain one (1) of the permit(s) for a property they were awarded in the previous year's lottery. The applicant must still submit all required application information to retain the permit for another year.
 4. The date of the lottery drawing shall be determined by the Municipal Clerk and posted on the Township Website, no later than forty-eight (48) hours prior to the drawing. Once applicants are selected, they will be reviewed for accuracy of information supplied and for compliance with the requirements set forth here within. Failure to comply with the requirements set forth here within may disqualify that

application from the drawing. Additionally, applicant information will be sent to the New Jersey Division of Fish and Wildlife for a background check for any Title 23 violations.

5. Once applications have been reviewed and approved, the applicants selected by the lottery shall be notified by the Municipal Clerk directly. Applicants and Alternate Applicants that are selected shall make payment in the amount of one-hundred dollars (\$100.00) per permit (pursuant to §109-25 of the Code of the Township of Robbinsville) by credit, cash, or check/money order made payable to the "Township of Robbinsville" to the Municipal Clerk within ten (10) business days of the lottery drawing. The fee is fifty dollars (\$50.00) per permit payable to the 'Township of Robbinsville' for a Junior applicant (pursuant to §109-25 of the Code of the Township of Robbinsville). Failure to pay within ten (10) business days will result in loss of award of permit.
 6. All applicants, alternate applicants, and junior applicants must attend the mandatory orientation given by the Police Department to receive their permits.
- D. **Alternate Hunters** – Applicants may select an alternate hunter to be listed on their permit. An alternate hunter may only hunt on the property awarded to the applicant if the applicant is unable to hunt. The applicant and alternate hunter shall not hunt simultaneously on the property awarded, unless the applicant is a junior applicant.
- E. **Substitute Applicant** – If an applicant that won a permit for a property withdraws from the lottery or is disqualified, the next qualified substitute applicant will be awarded the permit.
- F. **Designated Hunting Areas** – The following parcels of property shall be the designated hunting areas for the Robbinsville Township Wildlife Management Program and the number of permits awarded for each area. The assumption is approximately 1 permit per 30 acres. Designated hunting areas are subject to change.

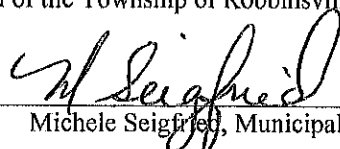
Area	Block / Lot	Acres	Permits	Description
1	Block 5 / Lot 29.01	38.68	1	This hunting area is located near the intersection of Hutchinson Rd. and Combs Rd.
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4. Any disputes that may occur between hunters that are hunting the same designated area shall be reviewed by the police, which may impose a penalty on the hunter(s) as they deem appropriate.
5. Permitted hunters shall not hunt within one-hundred (100) yards of another hunter or their bait pile without first obtaining permission from that hunter.
6. Permitted hunters utilizing the same hunting area shall coordinate with one another to not interfere with each other's time afield.

I certify this to be a true copy of a resolution adopted by the Township Council of the Township of Robbinsville at a meeting held on November 29, 2018.


 Michele Seigfried, Municipal Clerk