



## **Robbinsville Economic Development Advisory Commission**

Meeting Minutes

April 12th, 2017, 2017 at 7:00 PM

### **ATTENDEES:**

Paul Rubin, *Chairman*; Elizabeth Meyers, *Vice Chairwoman*; Daniel Jackson, *Recording Secretary*; Councilwoman Sheree McGowan; Libny Sanchez-Morales, *Township Liaison*; Chase Taylor, *Past-Chairman*; Parimal Patel; Claudia Stepien; Regina Wilder; Mike Norden; Lance Brown; and Joy Tozzi, *Business Administrator* via conference call.

### **WELCOME/INTRODUCTIONS:**

Robbinsville Township appointed the following individuals to the Robbinsville Township Economic Development Advisory Committee: (1) Mike Norden, (2) Joe Porchetta, (3) Regina Wilder, and (4) Lance Brown. This meeting was Mike Norden and Lance Brown first appearance and they introduce themselves to the committee members present.

### **REVIEW OF MINUTES:**

Mr. Rubin asked for approval of the minutes from the **March 8th, 2017** meeting. A motion was made by Mr. Taylor and seconded by Mr. Patel. **MOTION CARRIED.**

### **TOWNSHIP ECONOMIC DEVELOPMENT OVERVIEW:**

Mrs. McGowan informed the committee that Robbinsville Township is seeking a fulltime person for the position, Director Community Development to replace Timothy McGough, who retired March 31<sup>st</sup>, 2017. At which time, Mrs. Tozzi informed the committee to be patient as the Township has individuals interested in the position and this committee should wait in making decisions relating to future events.

### **UPDATE ON TOWNSHIP BUSINESS & EVENTS:**

Mrs. Sanchez-Morales discussed upcoming events in Robbinsville Township. The Little League grand opening ceremonies on April 22<sup>nd</sup> following with Movie Night.

### **TOWNSHIP COUNCIL UPDATE:**

Mrs. McGowan updated the committee that the council will review the township budget at the April 13<sup>th</sup> Council Meeting. In addition, the town has once again been able to have a tax reduction. The final item on the agenda is relating to the separation of Township Engineer position and Director Community Development which Timothy McGough was performing both duties for the township prior to his retirement.



**PLANNING BOARD UPDATES:**

Mr. Rubin – no new report.

**ZONING BOARD UPDATES:**

Mr. Jackson – no new report.

**COUNTY & STATE UPDATES:**

Mrs. Meyers – no new report since government is on budget break.

**EVENT UPDATES:**

**Community Day:** Approximately 18 vendors have paid for Prize Alley with the Township. EDAC presents a Selfie-Challenge and drafted the flyer for Township Approval. The rear parking lot activity, EDAC is unable to provide support for the Township due to lack of individuals while supporting the setup of vendors.

**Choose Robbinsville Brochures:** On hold until new Director Community Development is hired by Robbinsville Township.

**Business Award Dinner:** Committee members suggested to be prepared to nominate companies at next meeting as there were discussions about potential award nominees relating to the different categories.

**State of Mayor's Address:** Dinner will be held on May 9<sup>th</sup> at the Hilton Gardens. The event will cost \$105.00 per person due to the donation amount required for the Mayor's award winner.

**4<sup>th</sup> Annual Scavenger Hunt:** No updates.

**Master Plan Subcommittee:** No updates.

**Route 130 Property Inventory Project:** No updates.

**EDAC BUDGET OVERVIEW:**

Mr. Patel – no new reports as the committee is waiting for Township Council's budget approval on April 13<sup>th</sup>.

**NEW BUSINESS:**

No new business was discussed and the meeting was adjourned at 9:00 pm with a motion made by Mr. Jackson and seconded by Mrs. Meyers.